



The following opportunity exists with SFH

## VACANCIES

### The following vacancies exist at the Society for Family Health

In anticipation of a tripartite agreement between the Government of the Republic of Namibia, United Nations High Commissioner for Refugees (UNHCR) and the Society for Family Health, the following vacancies are available.

The purpose of the tripartite agreement is to implement Protection, Assistance and Solutions related projects for refugees, asylum seekers and host communities in and around Osire Settlement, Otjozondjupa Region within the Government's overall refugee protection framework. This partnership will identify and implement a program of transition from humanitarian assistance to long-term livelihood solutions for the Osire refugee population and surrounding communities. SFH is expected to manage and monitor daily operational activities in the refugee settlement under the guidance of the Regional Office of UNHCR in South Africa and in close cooperation with the Ministry of Home Affairs and Immigration.

#### 1. PROJECT MANAGER

##### **JOB OVERVIEW:**

Under the supervision of the Country Director, the Project Manager is expected to provide leadership in the implementation of the project. The incumbent will oversee the technical aspects of the implementation and coordination of the project providing support to the project staff as well as monitoring the implementation of the work plans. The incumbent should have the ability to rapidly understand the policy, strategic and institutional environment and to provide contextually appropriate and achievable technical advice.

##### **MAIN RESPONSIBILITIES:**

##### **Program Management & Development**

- Oversee the technical aspects of the implementation and coordination of the project providing support to the project staff to develop work plans to guide implementation of approved activities.
- Develop and implement program management tools to monitor budget expenditure against spending plans, and pilot timelines against workplans.
- Develop informative monthly reports for circulation amongst the wider project team, and develop internal and external reports within agreed deadlines using donor formats, as required.
- Support the project staff in the technical design, implementation and monitoring of the work plans ensuring that activities reflect the commitments SFH made to the UNHCR and government
- Develop and/or improve monitoring and evaluation mechanisms for the pilot, in collaboration with UNHCR and MoHA
- Ensure that the project staff actively monitors set indicators and effectively address concerns of the target communities.

##### **Advocacy & Resource Mobilization**

- With assistance from supervisor, UNHCR and MoHAI, advocate for the mobilization of resources
- Identify core advocacy concerns at the national level and contribute key messages

### **Representation and Coordination**

- Establish networks with UN, INGOs, and local partners to promote technical capacity and develop strategic partnerships, including active participation in stakeholders/clusters meetings.
- Represent and advocate for the project activities with national authorities, private sectors, UN agencies, NGOs, and donors.
- Ensure appropriate coordination with all humanitarian partners as well as with national authorities and local structures.

### **Monitoring and Reporting**

- Ensure adequate monitoring mechanisms are in place to review impact of the cluster/sector and progress against implementation plans
- Ensure adequate reporting and effective information sharing amongst all partners including settlement staff, disaggregating data by age & gender

### **JOB REQUIREMENTS:**

- Education: Degree in a field of study that offers a comprehensive view of community organization, planning and design (e.g. Architecture, Landscape Architecture, Urban Planning or a related field) and/or Social Sciences (e.g. Humanitarian Affairs, Development Studies, Political Science, or a related field), or an equivalent combination of camp management and humanitarian experience in a related area.
- Experience working in humanitarian environments with a minimum of 2 years professional experience in program design, implementation
- Demonstrated experience in delivering consultative, responsive programming. Previous demonstrated experience in effectively promoting and mainstreaming gender within projects
- Strong experience in working with and coordinating with the UN, donors, INGOs and other stakeholders, and particularly experience in leading coalition-based projects
- Demonstrated experience in project design and development, including needs assessment and proposal development.
- Demonstrated experience in capacity building
- Demonstrated experience in project management, including budget management
- Understanding of protection principles and likely protection concerns
- Strong interpersonal, intercultural and communication skills.
- Excellent analytical and writing skills
- Fluency in English;
- Excellent oral and written skills and computer skills.

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## **2. FINANCE & LOGISTICS OFFICER**

### **THE POSITION**

Under the supervision of the Project Manager, the Finance and Logistics Officer will ensure efficient and effective financial operation. She/he will ensure compliance with donor policies, procedures, guidelines and rules. The incumbent will also work closely with the Stock Controller to support warehousing, procurement, logistics and fleet management.

#### **Key Responsibilities**

- Maintain financial files (physical and soft copies) and records according to operational policies.
- Assist with preparation of budgets.
- Implement financial policies and procedures.
- Establish the cash requirements, and maintain adequate cash levels and related cash controls, safe custody of safe keys.
- Ensure weekly cash counts and reconciliations are regularly conducted and reviewed.
- Ensure month end cash counts are properly supervised and submitted.
- Confirm that full accountabilities (documentations) are obtained for all expenditures and validity of claims all financial claims.

- Ensure weekly cashbooks' preparation with complete documentations for all the projects for reviews.
- Maintain and reconcile daily, weekly and monthly cash books and budget follow ups.
- Prepare and reconcile bank statements.
- Ensure that monthly cash books are regularly submitted.
- Process approved payments of supplier / service provider invoices on the basis of complete documentation.
- Assist with the monthly, quarterly and annual donor reports preparation.
- Responsible for warehousing, procurement, logistics and fleet management.
- Overseeing the loading and unloading operations of all inventory
- Assist with periodic stock taking of main warehouse and regional warehouse
- Monthly reporting of inventory balances and other related reports.
- Overseeing the delivery of stock and materials from the main warehouse to the regional warehouses.
- Facilitate overall asset management of the organization.
- Overseeing proper maintenance of office equipment.
- Ensure compliance with transport policy
- Scheduling and assigning vehicles to staff
- Organize vehicle maintenance: Head Office
- Transport Reporting
- Motor vehicle fuel allocation reporting.
- Perform any other duties as delegated by the supervisor.

#### **QUALIFICATIONS & COMPETENCIES:**

- National Diploma in Finance, Logistics and Procurement or related field
- 3 years relevant experience in finance, procurement and fleet
- Possess strong analytical and mathematical skills
- Ability to take initiative, plan and monitor activities flow and outcomes
- Capacity to manage difficult work situations
- Analyse, interpret and solve difficult problems in diverse cultures
- Prior experience working with NGOs will be an added advantage

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### **3. LIVELIHOODS ECONOMIC STRENGTHENING OFFICER**

#### **THE POSITION**

The Livelihoods Economic Strengthening Officer will work closely with the Agriculture Livelihoods Officer, Project Partners and communities to lead the project team in innovation and introduction of resilient livelihood strategies. The incumbent will lead to identify the needs and opportunities of skill based, low investment demanding and environment friendly livelihood strategies, entrepreneurs and other possible interventions to enhance resilience capacity of refugees and host community.

#### **Functions include:**

- Assessments and Strategic Planning
- Working with the multi-functional team to assess the legal framework for the right to work and rights at work and recommend advocacy initiatives and policy reform to improve economic inclusion.
- Building strong relationships with relevant government, stakeholders, including economic development agencies to adapt their programmes to become inclusive of UNHCR persons of concern; private sector to enhance inclusion in their labour force and supply chains; financial service providers to enhance financial inclusion; and private sector service providers to include UNHCR persons of concern in supporting services (business development, microfinance, training, saving accounts, poverty alleviation and social protection, etc.).
- Building on UNHCR databases to support the regular information sharing and coordination among different humanitarian, developmental and governmental stakeholders. This includes supporting the implementation of socioeconomic and wealth

ranking surveys to inform targeting, monitoring and facilitation the engagement of development programmes.

- Conducting necessary assessments in collaboration with government, relevant private and public stakeholders. This includes impact assessments on local economies and surveys that help to inform interventions and identify investment and funding opportunities that enhance the economic inclusion of UNHCR person of concern.
- Strengthen, guide and monitor the livelihoods interventions and ensure compliance with UNHCR Minimum Criteria for Livelihoods programming.
- Identify, prioritize and support communities to implement potential livelihood strategies that are less sensitive to existing and potential hazards and resilient to disasters
- Design, develop and provide necessary training for target communities to develop skills and capacities for disaster resilient livelihood strategies and viable options for income.
- Coordinate with vocational training institutions and other agencies for skill based trainings
- Establish and strengthen saving and credits, emergency fund and other mechanisms in the communities
- Support communities and beneficiaries with necessary tools, kits and materials to initiate enterprises as envisioned by the project plan.

#### **Required qualifications, skills and experience**

- Degree in Enterprise Management, business development or other related field with in depth understanding poverty and vulnerability issues in Namibia
- Professional work experience on livelihood centred approaches on poverty and vulnerability reduction, micro enterprises and fund management.
- Proficient and experienced in planning, monitoring and reporting of project activities in relevant field in multi-stakeholder partnerships and collaborations
- Sensitive and responsive to gender, ethnicity, disability and other social issues and other core values of the project partners.
- Participatory and team approach to work and behaviour
- Proactive in liaising and problem solving
- Excellent interpersonal, networking, communication, negotiation and facilitation skills
- Excellent reading and writing skills in English including the ability to compose, edit, analyse and report using complex information
- Excellent computer skills including navigating email, internet and MS WORD and PowerPoint

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#### **4. SOCIAL WORKER**

##### **THE POSITION**

Under the supervision of the Protection Officer, the Social Worker will be required to conduct assessments and case management including follow up to ensure refugees and children are receiving appropriate services. The Social Worker will be expected to track the impact of the assistance provided to the refugee community and children.

##### **Main Duties and Responsibilities**

###### **Case Work and Management:**

- Identify refugee children who are unaccompanied and separated children, survivors of sexual and gender based violence or any other form of trauma
- Assist in identification of refugee children in need of social support such as financial assistance, medical assistance, legal protection and family tracing
- Assist in the social assessments and keep track of socio-environmental risks faced by refugee children to ensure mitigation of risks
- Identify children who require psychosocial support and link them with the counsellors for timely support

- Assist in outreach and community dialogue activities on issues related to child abuse and children with special needs
- Make referrals to partner agencies on behalf of vulnerable refugee children and follow up with clients to facilitate access to external services
- Prepare summaries for presentations in the internal HIAS Psychosocial Panel, enter data into the case management data base and give feedback to refugees
- Monitor impacts of social assistance for vulnerable refugees and children  
Open files for all clients (soft and hard) and ensure that case management is in line with SOPs

### **Community Outreach and Community Activities**

- Organize and train established community structures on all child protection acts, covenants and charters/agreements, local, national and international
- Conducting awareness and sensitization campaigns in the communities
- Assess and analyze community sensitive interventions geared towards building resilience and self-reliance
- Conduct support groups, committee meetings and participate in community forums
- Establish and maintain networks with existing community structures and other partners for referral and networking purposes

### **Reporting**

- Provide weekly and monthly reports to the Protection Officer and other technical officers highlighting individual performance, progress against targets and client needs as instructed by the Protection Officer

### **Required Qualifications**

- A University Degree in Social Work, Community Development, Gender and Development Studies or another related area of study.
- At least 3 years working experience in the field of Social Work.
- Experience working with an NGO is an added advantage.

### **Skills and Competencies**

- Excellent writing skills
- Fluency in English is mandatory
- Knowledge of international and national child protection standards and instruments
- Experience in capacity building including facilitation of community based training and awareness raising
- Strong interpersonal and communication skills
- Knowledge of computer applications
- Working experience with refugees an added advantage.
- Ability to work in a demanding and high pressure environment

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## **5. PROTECTION OFFICER**

### **THE POSITION**

The Protection Officer leads and coordinates protection interventions with the objective of providing timely and effective protection to populations of concern, as well as supervising protection interventions within the settlement. The incumbent must also have the ability to forge strong partnerships with government entities, other UN agencies, and NGOs to facilitate the operation's protection objectives.

### **Functions include:**

- Stay abreast of political, social, economic and cultural developments that have an impact on the protection environment.

- Coordinate the design, implementation and evaluation of protection-related programming with partners. Contribute to and facilitate a programme of results-based protection programming through a consultative process with sector and/or cluster partners.
- Oversee and undertake refugee eligibility and status determination ensuring compliance with UNHCR procedural standards and international protection principles.
- Ensure that UNHCR's age, gender and diversity approach to protection is consistently applied through community-based protection methods.
- Build the protection capacity of national and local government, partners and civil society to assume their responsibilities vis-à-vis all persons of concern through protection training, mainstreaming and related activities.
- Provide legal advice and guidance on protection issues to persons of concern; liaise with competent authorities to ensure the issuance of civil documentation.
- Oversee and manage individual protection cases, including those on SGBV and child protection.
- Promote and implement effective measures to identify, prevent and reduce statelessness.
- Promote International and National Law and applicable UN/UNHCR standards
- Ensure provision of durable solutions, through voluntary repatriation, local integration and, where appropriate, resettlement to the largest possible number of persons of concern.
- Develop and implement country level protection plans in areas such as child protection, SGBV and education, as part of the protection strategy and ensure partnerships are forged with relevant government agencies and partners.

### **Monitoring and Reporting**

- Produce project reports on monthly and quarterly basis
- Produce activity reports e.g. training reports
- Document and share promising child protection practices
- Monitor protection issues for boys and girls

### **Coordination and networking**

- Represent World Vision in district coordination meetings in the child protection cluster/working group
- Network with INGOs, NGOs, the UN, and local government authorities
- Plan joint activities/events whenever possible

### **Staff Management:**

- Monitor and provide objective feedback related to staff performance, including objective setting, probation & performance evaluations to promote growth and professional development.
- Provide leadership and support to ensure social workers and community incentive staff well-being, i.e. monitor and manage stress management by providing regular opportunities for staff debriefing to address secondary trauma.

### **Experience and technical competencies:**

- Bachelor's Degree in (Social Work or any other Social Sciences) or equivalent experience
- Fluent in written and spoken English
- At least 5 years of experience working in Child Protection, social work with refugees, asylum seekers, migrants and/or other orphans and vulnerable children; with at least 2-year experience working with refugee children in a camp setting
- Must have technical expertise in case management and psychosocial support to children at risk including Unaccompanied children and separated children
- Should be resilient and able to handle high levels of stress and emotionally volatile or difficult situations.
- Experience with conducting best interest assessments (BIA) and Best interest determination (BID)
- Experience in establishing and working with community structures including foster careers, committees, child rights clubs etc
- Knowledge of international and national child protection standards and instruments

- Experience and proven ability to work as part of a team
- Excellent analytical and writing skills; cultural sensitivity and respect for diversity
- Excellent interpersonal skills and demonstrated ability to establish effective and working relations with local partners and other stakeholders
- Experience and willingness to work in the field and proficient in the use of computer/email/internet

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## **6. AGRICULTURE LIVELIHOOD OFFICER**

### **THE POSITION**

Under the supervision of the Project Manager, the main responsibility of the Agriculture Livelihoods Officer is to ensure the design and delivery of high quality, demand driven agriculture and aquaculture technical assistance. The Overall Objective of the incumbent is to strengthen the livelihood opportunities, resilience and food security of refugees and host community in Osire settlement.

### **Roles and responsibilities**

- Provide technical guidance and support to on-going Agriculture project under the guidance of Project Manager
- Support in planning and implementing project activities to meet project deliverables based on timeline and scope agreed with the donor;
- Provide day-to-day support and coordination with private sector partners and service contractors, including administrative, financial and logistical support. Trouble shoot any administrative problems and report any challenges or bottlenecks to Project Manager;
- Provide guidance in the selection, assessment and training of beneficiaries, cooperatives and small businesses, and business planning for cooperatives and/or small businesses in coordination with other team members. S/he will be responsible for the filing and record keeping of activities;
- Maintain, update and report livelihoods program beneficiary database for internal and external reporting.
- Support Livelihood Economic Strengthening officer in implementing activities, organizing meetings and trainings, monitoring of project progress, and selecting value chains for intervention;
- Build relationships with small producers, agribusinesses, cooperatives, trade unions and local municipalities to carry out the activities of the project and facilitate access to information related to project activities and scope
- Support team planning and coordination meetings and trainings with consistent follow-up on the activities assigned by the Livelihood Economic Strengthening officer.
- Work closely with the government, local private sector partners and service contractors to schedule trainings and follow up, coordinating with the project staff to ensure that all logistical, administrative and financial matters are addressed appropriately;
- Will be responsible to coordinate with the government and communication officer to plan visibility, case studies and knowledge dissemination.
- Monitor adherence to grant agreements, policies and procedures and relevant external rules and regulations. Facilitate internal organizational procurement processes;
- Prepare weekly reports to be submitted to the Project Manager. Contribute to quarterly reports and other ad hoc reports to meet donor and internal requirements;

### **Qualification and Experience:**

- Degree or equivalent in agribusiness, agriculture, agricultural economics, agricultural development, international development, project management, industry and food processing or similar is required.
- Experience in other type of food processing (maize, cabbage, spinach etc) will be an asset.
- Minimum 2 years of practical experience in agro-food processing, dairy projects.

- Minimum 3 years of experience of team management and implementation of community based development project
- Experience of working with the government will be an asset.
- Minimum 3 years of experience in implementing agriculture and food processing training projects.
- Strong written and oral communication skills in English, including report development, writing and editing. Demonstrated attention to detail; ability to follow procedures, meet deadlines and work independently as well as cooperatively with team members. Strong empathy skills and genuine care and respect for needs of others.
- Commitment to humanitarian principles and values

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## **7. STOCK CONTROLLER**

### **THE POSITION**

The incumbent will manage a range of food and non-food warehouse activities including safeguarding of food commodities, and ensuring well-organized warehousing and storage service in compliance with set guidelines; and oversee food distribution at the refugee settlement. This includes among others, effective planning and management of warehouse operations, to ensure safe and efficient warehousing and storage of all commodities and supplies.

### **Key Responsibilities**

- Forecast supply and demand to prevent overstocking and running out-of-stock.
- Enter purchase details (vendors information, invoices and pricing) into internal databases.
- Place orders to replenish items as needed.
- Track shipments and address any delays.
- Oversee storage of all procured products/stock, particularly of fragile items
- Evaluate suppliers' offers and negotiate profitable deals.
- Coordinate regular stock takings.
- Liaise with warehouse staff and other internal teams to test products' quality (status upon delivery and storage conditions)
- Keep updated inventory records (including daily shipments)
- Ensure purchases do not exceed budget
- Perform any other duties as delegated by the supervisor.
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### **Qualifications and competencies:**

- Degree in Logistics, Business Administration or relevant field,
- Proven work experience as a Stock Controller, Inventory Manager or similar role
- Good understanding of supply chain procedures,
- Working knowledge of inventory management software,
- Active participation in inventory audits,
- Excellent organization skills,
- Good communication and negotiation abilities,
- Prior experience working with NGOs will be an added advantage

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## **8. STORE ASSISTANTS x 2**

### **THE POSITION**

Under the guidance of the Stock Controller, the Store/Warehouse Assistants contribute to the success and smooth running of the warehouse by ensuring the efficient and professional running of the warehouse in accordance with the systems and procedures laid down.

### **Key Responsibilities**

- Assist in receiving, supplying and managing stock inventories.
- Check and verify stocks received as against vendor invoices.
- Handle stock inventories in a warehouse setting.
- Maintain and manage stock records and statements.
- Handle and manage stocking of products in an organized manner.
- Prepare requisition orders for the incoming stock.
- Prepare stock utilization reports.
- Enter the stock reports and statements in a database.
- Handle and manage perishable stock under right temperature.
- Perform any other duties as delegated by the supervisor.

**Qualifications and competencies:**

- Diploma in Logistics, Business Administration or relevant field,
- Proven work experience in warehouse / stock room work or in either front or back of house retailing.
- Good understanding of supply chain procedures,
- Working knowledge of inventory management software will be an added advantage,
- Able to load and offload stock.
- Prior experience working with NGOs will be an added advantage

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**9. ADMINISTRATIVE ASSISTANT**

**THE POSITION**

The Administrative Assistant will give day to day administrative support and will be based at the settlement, working in close collaboration with other project staff focusing on reception and office management.

**Key Responsibilities**

- The Administrative assistant controls the central mailing system for the office.
- The Administrative Assistant is responsible for processing payments to service providers at the settlement.
- The Administrative Assistant will from time to time be required to take responsibility in office management by ensuring the office environment is clean and conducive.
- Manages assistance for all guests including staff and all other stake holders.
- Manages the central mailing book for office office ensuring that all incoming and outgoing mail is correctly recorded.
- Maintains an updated contact list as shared by the Head office.
- Organizing and scheduling appointments.
- Receiving phone calls at the office.
- Compiles minutes from meetings and disseminates a finalized copy.
- From time to time give assistance with logistical support to the organization of in-house trainings and meetings ensuring the venue is in order, stationary available, clean/suitable food and refreshments are provided if need be.
- Manages filing of office administrative documents.
- Displays necessary notices and memos on the office Notice board as requested.

**Qualifications and competencies:**

- Diploma in Business Administration and Studies, Office Management or related field.
- At least 2 years work experience in administration.
- High integrity, proactive, stable, robust character and a good team player
- Excellent communication and customer skills,
- Knowledge of Microsoft package.
- Excellent analytical and negotiation skills
- Prior experience working with NGOs will be an added advantage

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**10. DRIVER**

## **THE POSITION**

To drive authorized passengers, transport goods and services (information) and ensure programme activities run smoothly, vehicles are clean and in good order in line with organizational policies.

### **Skills and Qualifications:**

- Completion of primary education or its equivalent.
- Must possess a valid professional driving license for light vehicles
- Basic mechanical knowledge and skills in operating and maintaining different types of vehicles.
- Good knowledge of the topography of the country and full proficiency in local traffic regulations.
- Proven ability to deal with clients with tact and respect for diversity.
- At least Three years' work experience as a driver

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## **11. CLEANER**

### **THE POSITION**

The main function of the Housekeeper is to properly and efficiently clean field operations offices and common areas using various cleaning agents and equipment. S/He will ensure that the areas are clean to the highest standard of usability.

### **Skills and Qualifications:**

- Basic training and experience in housekeeping.
- Demonstrated strengths in relationship building, ability to work with diverse groups of people in multicultural, team-oriented environment;
- Literacy in English ability to speak and write

## **12. SHELTER COORDINATOR**

Under the guidance of the Project Manager, the Shelter Coordinator will be responsible for coordinating the practical and day-to-day running of the shelters. The main role of the Coordinator will be planning, supervision, coordination and leadership to the construction/improvement activities of shelters which include providing technical support and ensuring each shelter has all the practical equipment and resources needed and constructed in accordance with set standards.

### **Key Responsibilities**

- Ensure adherence with policies, handbooks and guidelines
- Implement shelter project portfolio according to plan of action
- Promote and share ideas for technical improvement, participate in the design, planning, implementation, monitoring and evaluating of shelter activities.
- Continuously collect field evidence to assess and analyze emerging shelter needs, and then recommend sustainable practical solutions within the donor's project scope.
- Ensure that project target beneficiaries most in need, and explore and assess new and better ways to assist.
- Promote the rights of refugees in line with the shelter strategy.
- Receive new entrants and ensure they are accommodated while their shelters are being arranged.
- Ensure community participation in all shelter activities including conducting community training and awareness promotion on shelter activities.
- Liaise and collaborate with relevant local authorities and other key stakeholders at the settlement Level.
- Prepare and develop status reports as required by the supervisor.
- Attend coordination & sectorial shelter task force meetings at settlement level to coordinate shelter activities with partners

- Prepare specification and drawings for all shelter construction/improvement activities as deemed necessary.
- Participate in the procurement process of shelter materials in the form of raising PRs. Verify purchased material and attend bid committee.
- Manage shelter construction/improvement activities by setting weekly target; Prepare target-full weekly and monthly action plans, quality control based on quality standards, and keeping speed of shelter construction as per the targets agreed with project assistants. Design shelter prototype when requested,
- Register, verify, and compile beneficiary lists with division for vulnerable and able bodied.
- Control the dispatch/delivery of construction and emergency materials to the beneficiaries, ensuring beneficiary and other stakeholder's signatures for compliance and documenting,
- Filing up in a timely manner the shelter data.
- Perform any other duties as delegated by the supervisor.

**Qualifications and competencies:**

- Degree/Diploma in Logistics, Business Administration or relevant field such as sciences (e.g. civil or architecture engineering).
- At least 2 year's relevant experience
- Excellent leadership, coordination, and representation skills. Strong negotiation and interpersonal skills. Excellent knowledge of the Humanitarian reform process and the role of the humanitarian community, preferably in shelter.
- Good knowledge of shelter-related technical guidelines and standards.
- Excellent knowledge of English.

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**Full job descriptions for these positions are available on our website: [www.sfh.org.na](http://www.sfh.org.na)**

SFH will offer the successful applicants a 1 year contract with possibility of extension subject to funding availability and satisfactory performance. Successful applicants must be available to start as early as 1<sup>st</sup> of February 2019. All positions are based at Osire refugee settlement.

Salary and conditions will be in accordance with SFH's Terms of Employment.

**Closing date: 23 January 2019**

All applicants must send a cover letter and an updated CV to:

**The Coordinator: Human Resources**

[recruitment@sfh.org.na](mailto:recruitment@sfh.org.na)

**Society for Family Health, 13 Reger Street, Units 3 & 4, Southern Industrial Area**

**Tel: 061 440 600**

**P O Box 22870, Windhoek**

**ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED**

**The Society for Family Health (SFH)** is a local non-governmental organization that implements public health programs in collaboration with the Ministry of Health and Social Services, other Ministries and partners for the past 21 years. SFH has 9 regional offices and work in the areas of HIV/AIDS prevention care and treatment; Community-based malaria prevention; Water, Sanitation and Hygiene promotions; school health interventions; adolescents and young people's sexual and reproductive health.

You can read more about our vision and work at [www.sfh.org.na](http://www.sfh.org.na)